



## INVITATION FOR A TENDER

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Multi-sided Online Platform for simulation and growth of energy savings for dwellings

Date Published:	5 <sup>th</sup> February 2021	
Deadline for Submission:	19th February 2021	at 09:30am EEST
Tender Opening:	5th February 2021	At 10:00am EEST

This invitation for a tender seeks to outline the main criteria and requirements put forward by Ekubirojs in its capacity of the Employer to assign the design, creation and maintenance of an online platform for the use of multiple stakeholders seeking to implement energy efficiency measures.

## Opening letter

From

**Funding for Future B.V.**

Reg. No. 853870317

VAT No. NL853870317B01

Address: Stetweg 43b, 1901 JD Castricum, The Netherlands

Dear Sir/Madam,

With the current we inform you of the commencement of an open tender procedure on the selection process of an assignee to execute all due works for the creation, design, implementation and maintenance of a multi-side online platform (“**MSP**” or the “**Platform**”) seeking to involve all stakeholders in the process of implementation of energy efficiency measures. You are kindly invited to qualify for the tender on the Platform creation and maintenance.

If you request any clarification to the tender requirements and documents made currently available, such a request must be received via e-mail to the [admin@fcubed.eu](mailto:admin@fcubed.eu) email.

The Employer may reply in writing or via e-mail to any reasonable request for clarification. If the Employer, either on its own initiative or in response to a request from a Tenderer, provides additional information upon request, such information shall be incorporated in the tender document as published and made available to all Tenderers at the same time.

Costs incurred by the Tenderer in preparing and submitting the tender proposals shall not be reimbursed. All such costs shall be borne by the Tenderer.

**We look forward to your tender proposals. All participants in this tender shall be informed via e-mail of the final outcome of the tender.**

Applications for participation in this Tender should be received on the email [admin@fcubed.eu](mailto:admin@fcubed.eu) before the deadline **19<sup>th</sup> February, 2021**.

Yours faithfully,

Nicholas Stancioff

**This work subject to assignment under this tender is funded by the European Commission under the Framework program for Research and Innovation – Horizon 2020**



**Horizon 2020  
European Union Funding  
for Research & Innovation**

**The present Document is prepared for a private Tender. The Employer has the right to accept or to reject any Tender Document and/or to cancel the whole tender process and to reject all Tender Documents. He may do so at any time before awarding the Contract and has no liabilities to the Applicants.**

**The Employer is not liable to select the lowest price and may change any condition in the tender procedure with no consequences to the Employer.**

**After the opening of the Tender Documents, no information shall be revealed by the Employer and the successful Applicants to any third parties with regard to the review, evaluation, clarification comparison and evaluation of Tender documents or decisions connected to the Contract award.**

The Employer has the right by his own decision to reject any Applicant since the evaluation criteria are basic, without clarifying the reasons for that, as well as to reject any Applicant who presented untrue, fraudulent or misleading information.

## 1. Terminology

<b>Contract</b>	The assignment agreement included hereby as Schedule No. 1 to be concluded upon completion of this tender procedure with the selected applicant for the execution of the scope of works to be specified in greater details therein.
<b>Documentation</b>	The written, printed or otherwise recorded or stored (digital or paper) material relating to the Platform and the Source Code, including technical specifications and instructions for its use including Source Code annotations and other descriptions of the principles of operation of the Source Code and Tools and detailed and comprehensible instructions for its use.
<b>Employer<sup>19</sup></b>	The legal entity in charge of assigning the current tender, its conduct and selection of a tenderer to procure and commission the assigned work, which is Funding for Future B.V., , a company incorporated and operating under Dutch legislation, registered in the Commercial Register under Reg. No. 853870317 and VAT No: NL853870317B01, having its seat and registered address at Stetweg 43b, 1901 JD Castricum, The Netherlands or any other third party having been assigned by the latter in full or partially with any of the rights or obligations under the Agreement.
<b>EPC</b>	Energy Performance Contract pursuant to which implementation of energy efficiency measures in multi-family dwellings or public buildings is pursued.
<b>EES</b>	Energy Efficiency Subscription
<b>Fund</b>	Investment management fund that invests in long-term renovations of MFBs. See <a href="http://fcubed.eu/">http://fcubed.eu/</a> for more information.
<b>MSP</b>	Multi-stakeholder platform, further referred to as the “SUNShINE Platform” is the information system to support all phases and actors involved in an EPC project and the creation of which is the scope of works of this tender
<b>MFB</b>	Multi-family building
<b>Platform</b>	The Information System supporting all phases and actors of an EPC project and whose creation and maintenance is subject to the current tender
<b>PP/ P</b>	Project Partner/ Partner
<b>Source Code</b>	The computer programming source code form of the software used for the execution of the Work assigned under the Contract to be concluded pursuant to this Tender, and including all non-third-party executables, libraries, components, and Documentation (as defined below) created or used in the creation, development, maintenance, and support of Single ID Plugin as well as all updates, error corrections and revisions thereto
<b>Tenderer</b>	Any company that meets the requirements and criteria as defined further hereinbelow and which is free to participate in the current tender procedure by submitting all relevant and requested documents in the envisioned deadlines

## 2. Scope of works

### 2.1 Subject matter of this tender

This procurement procedure is conducted as an open tender by Funding for Future B.V. for the purposes of assigning the execution of the following scope of services for the:

- Improvements to existing modules to improve the User interface and User experience. This includes Implementation of “tips for the users” or instructions on how to use the platform, embedding it in the system (not as separate material).
  - Other supporting materials, such as visuals, videos, etc, will support the user journey, but are not a deliverable of this tender.
- Creation of new modules that must include:
  - Development of an onboarding process, including Eligibility criteria, for Residents, Market Operators, Financers and general government/local officials to the SUNSHINE Platform.
  - Support to users in decision making to decide which energy saving measures they can implement on their homes
  - Adaptation of the Contracts Module to include contracts for the partner countries in the EUROPA project (...)
  - Technical standards for investment package for deep renovations measurement and verification of the performance
  - Financing schemes balanced with respect to the distribution of expenses and risk (e.g. higher capital requirement and higher risk in a short timeline during the works; lower risk and steady expenditure during management phase)

The EES and all the related standards and procedure will be included in a web platform that will be used for:

- Informing users about how he or she can be a part of such a project. Especially what is the difference between different models of renovations and what is the added value of deep renovation. Moreover the standard investment packages will be presented according to the typologies of targeted buildings.
- Monitoring the building renovation process and ensuring that the savings impact is achieved as guaranteed.

The Platform is intended to complement the supporting activities provided by Partners to the end users which can be also provided vis a vis and with direct contacts. It is also a way to engage additional users that have not been directly met. Besides, it also allows the exchange of documents and reports to already engaged end-users, such as: evaluation of bids and offers, preparation of contracts, transfer of data,

delivery of assessment reports, etc. For this purpose, a user registration procedure will be put in place. The platform will use or reuse as much as possible the structure of the already running platform, SUNSHINE of FinEErgo-Dom. Either way, it will be developed in English and then translated to all PPs languages. The platform will include the EES and the functionalities to engage and work with stakeholders. Easy-to-understand visuals, infographics and animations to make complex information appealing to target audiences will be developed about energy efficiency and about how to use the platform. Activities under this task will include:

This tender is financed under the project funded under 956649 — EUROPA — H2020-LC-SC3-2018-2019-2020 / H2020-LC-SC3-EE-2020-1 (referred to below for short as the “**Project**”)

## 2.2 High level overview of EUROPA One-Stop-Shop

The concept of deep renovation and Near-zero energy building has been introduced recently in energy regulations and policies and it should become the standard for the building renovation both for public and private buildings. In the EU, up to 40% of energy consumption is used in the building sector and the most of it by private households. Energy-efficient buildings represent a key lever for achieving environmental policy objectives. This focus must be widened and aimed to tap into the enormous potential offered by existing building stock. The rate of energy refurbishment is still too low across Europe and in the regions involved it is at the EU average (about 1-1,5%). Only 10% or lower is going in the direction of deep renovation. This rate must increase in the years to come. In the involved regions, some interesting incentives schemes are already in practice that are promoting deep renovation.

These are grants, tax deduction, soft loans, white certificates, etc. Besides, a good commitment for the energy transition is also recognized by the governmental institutions. This is creating a positive framework for deep renovation and the market is developing. This is good, but it is not enough. There is still reticence from the market operators to take a risk of performance and this is perceived as a barrier in the market. The business model of a number of actors only focuses on low hanging fruit: basic energy efficiency measures or renewables to lower the CO2 footprint of the building. Besides, the offer that comes to end users for deep renovation is nowadays mainly tailored as a commercial offer and no attention is paid to the real impact of the measures. No verification or contractual guarantee is introduced. There is, thus, a need for coordination and support action and the project is really focusing on that, providing technical assistance and introducing higher standards and guarantees in the market with internationally recognized protocols for measurement and verification. The proposal will develop an Energy Efficiency Subscription (“EES”) model supporting the players –ESCos (Energy Service Companies), banks, facility managers or other representatives of owners associations - in the correct activation of investments for deep renovations of private multi-occupancy buildings towards NZEb standards. At the same time the proposal will set up actions for the activation of demand and trust among final users, implemented with a one-stop approach that will be tailored to specific regions.

The EES would include:

- Model contracts;
- Performance measurement and validation plans
- Reviews of products/technologies according to a set of indicators (value for money, speed of

application, eco-certification, etc.)

- Reviews of subcontractors, including certifications of skills and competences
- Financing schemes balanced with respect to the distribution of expenses and risk (e.g. higher capital requirement and higher risk in a short timeline during the works; lower risk and steady expenditure during management phase)
- The list of subscribers (ESCOs and market operators which endorse the subscription).

The below documents and tools will be used:

- as a marketing tool: the ESCOs adopting the best practice contract would have a commercial advantage being seen by the clients as honest, transparent and delivering benefits coming from energy efficiency;
- by the occupants of buildings and their representatives, the weakest link in the commercial operations, as they would find tools to check the validity and efficacy of the proposals received;
- for credit applications: access to bank financing by the ESCOs would be granted on the basis of such contract as the lenders would be able to evaluate the credit applications from a quality perspective also. The EES will be promoted at regional level in the form of a one-stop shop with coordination and support actions addressed to final end consumers and to the supply side. This activity will be implemented at regional level by Piemonte, Envipark, Eza!, ESEB, AreanaTejo and Ageden, respectively in their own five regional contexts (Piemonte and Envipark working together in the same region). The establishment of such one-stop shops is one of the possible indicators and milestones advised for Member States in the Annex of the Commission Recommendation (EU) 2019/786 of 8 May 2019 on building renovation, hence it is likely to receive wide support.

Besides that, a dissemination action towards other parts of Europe will be implemented in order to widespread the overall project outputs. This activity will be implemented by CA with the technical support of the other PPs.

The project, based on the existing framework conditions in terms of technologies, services and financial opportunities, intends to accelerate the renovation rate of buildings and to push the market toward the NZEB standards. By doing so, it is also important that existing solutions and knowledge are not lost. An intense mutual learning process will be, thus, implemented during the project in order to share experiences and innovative solutions built and existing in the consortium.<sup>1</sup>

### 2.3 SUNSHINE platform current development

The Platform aims to bring together several stakeholder segments, getting them involved in projects that generate energy savings. It provides a distinct value proposition to each in order to stimulate their participation:

1. Building owners/tenants benefit from reduced energy bills, improved building quality, decrease of energy poverty and potentially increased property values as a result.
2. The key service providers are benefitted in different ways:
  - Ability to sell to the Fund the energy savings receivables arising from these projects, allowing to

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<sup>1</sup> Grant Agreement number: 956649 — EUROPA — H2020-LC-SC3-2018-2019-2020 / H2020-LC-SC3-EE-2020-1

- renovate more buildings simultaneously due to removal of financial restrictions;
- The Service provider who renovated the building has a long-term agreement with the building that goes beyond the renovation, to maintain the building in the same conditions as in the commissioning. These guarantees years of service instead of only the months of renovation;
  - Once the construction companies have the possibility to scale through forfeiting, also the suppliers of materials have more buildings to supply for.
  - Building contractors are retained by the service providers to carry out the renovation projects;
  - Suppliers of key construction materials used in the renovation projects provide these materials to the contractors.
3. Financial institutions such as commercial banks and non-bank lenders provide project, bridge and/or working capital loans to the service providers. The forfeiting allows the construction companies to return the loans received from the banks short-term.
  4. Investors finance the purchases of energy savings receivables arising from building renovation projects. The Fund provides to them a green low-risk long-term investment.
  5. National and local governments may provide incentives for various participants in the ecosystem as it helps them implement EU directives and national legislation aimed towards energy efficiency. These projects generate decarbonization of the buildings in large scale, and provide a viable solution for renovating many buildings in an affordable way (based on energy savings), which would not be possible for the local governments due to insufficient funds to solve such a large-scale problem.

The objective is to ensure consistently appropriate scale for such ecosystems so that they can generate sufficient volumes of energy savings receivables that the Fund can invest in as its core financial asset thus further attracting Private Sector funding.

The above stakeholders are involved in the following dynamics:

First, an EPC is signed between the service provider and residents of the MFB. Next, an energy audit is executed on the MFB during which the baseline for energy consumption (average energy consumption for space heating, including DHW circulation losses) is established and a comprehensive building renovation project is prepared in line with the project's budget. Then, the service provider submits the project to the Fund for a "Promise to Pay": i.e. a commitment by the Fund that it will purchase the receivables stemming for the monthly payments for heat and hot water by apartment owners (further known as forfeiting) if the project meets the targeted energy saving. The service provider can then apply for working capital from its local bank. Following the obtain from the Fund of its commitment to pay conditional upon reaching the set milestones and receiving a working capital loan from a bank, the service provider can proceed with EPC project implementation. If after the first heating season or in some cases a complete annual cycle, the renovated building and the EPC project have met all the required criteria, the Fund completes its promise and pays out the discounted receivables to the service provider as the EPC contract receivables are forfeited and effectively transferred to the benefit of the Fund. If the contract criteria are not met after the first

heating season, necessary measures are taken to eliminate and rectify the causes. These extra measures are paid by the service provider as part of its guarantee that the renovation will be of a high-enough quality so that service providers have no incentive in cutting corners or making special deals through business partners. When, and if, the guaranteed energy savings are met, the Fund meets its obligations to buy out the receivables to which it is entitled and that are due in the form of monthly payments by apartment owners. The Fund purchases the receivables by providing the service provider the negotiated price as a discounted cash flow. Once the EPC's receivables are purchased, and the funds are paid, the service provider can either pay back the Bank for the working capital borrowed or start a new project with the bank's assent. It may also make final payments to contractors if it contracted that a final payment was tied to achieving the agreed completion criteria (highly recommended). For the remaining period of the EPC service provider provides maintenance of the installed equipment and makes sure the quality of the service corresponds to the EPC agreement.

A core activity of the Platform is to introduce and oversee standard protocols that underpin all interactions in the ES ecosystem. The various types of standard protocols, as well as how they stimulate stakeholder participation, are described below and the specific templates (unless otherwise specified) shall be provided by the Employer for further implementation on the Platform.

The Platform includes instruments and tools for deep energy efficient renovation of multifamily residential buildings (MFB). Service providers will use the platform for developing their energy efficient renovation projects, which will then be ready for forfeiting. Residents of MFBs can use the platform to benchmark and check their own building.

This Platform is developed in such a way as to provide necessary tools (technical, economic and financial) for planning and implementing deep energy efficient renovation projects and will function as a "one stop" online portal, where service providers and residents of MFBs can find all necessary technical, economic and financial information about deep renovation.

The platform is already available in English, Latvian, German, Polish, Bulgarian, Romanian, Slovakian.

## 3. Current development

### 3.1 Specific deliverables under the tender

The Platform is intended to complement the supporting activities provided by partners to the end users which can be also provided vis a vis and with direct contacts. It is also a way to engage additional users that have not been directly met. Besides, it also allows the exchange of documents and reports to already engaged end-users, such as: evaluation of bids and offers, preparation of contracts, transfer of data, delivery of assessment reports, etc. For this purpose, a user registration procedure will be put in place. The platform will use or reuse as much as possible the structure of the already running platform, SUNSHINE of FineerGo Dom. Either way, it will be developed in English and then translated to all PPs languages. The platform will include the EES and the functionalities to engage and work with stakeholders. Easy-to-understand visuals, infographics and animations to make complex information appealing to target audiences will be developed about energy efficiency and about how to use the platform. The following deliverables are part of this tender:

- Improvements to existing modules:

- o User interface and User experience updates to the SUNSHiNE platform as it already exists to support the user journey from onboarding through the platform
- o Implementation of “tips for the users” or instructions on how to use the platform, embedding it in the system (not as separate material).
- o Adaptation of the Contracts Module to include contracts for the partner countries in the EUROPA project (Italy, France, Germany, Portugal)
- o Language replication, adaptation and translation of the platform into the PPs languages (PPs are responsible for providing translation)
- User interface and User experience design and development for onboarding process for specific stakeholder types (Resident, Municipality, Market Operator, Financer)
- New modules creation:
  - o Development of an onboarding process, including Eligibility criteria, for Residents, Market Operators, Financers and general government/local officials to the SUNSHiNE Platform.
  - o Modules to manage outcomes of Definition of technical, financial and contractual details (aspects will be managed by different partners in the consortium) per Country of replication
    - The list of subscribers (ESCOs and market operators which endorse the subscription).
    - Products eligibility standards (Reviews of products/technologies according to a set of indicators (value for money, speed of application, eco-certification, etc.)
    - Reviews of subcontractors, including certifications of skills and competences (level of expertise of craftsmen and professionals)
    - technical standards for investment package for deep renovations measurement and verification of the performance
    - Financing schemes balanced with respect to the distribution of expenses and risk (e.g. higher capital requirement and higher risk in a short timeline during the works; lower risk and steady expenditure during management phase)
- User Testing to ensure usability throughout prototyping: this activity will involve up to 10 selected stakeholders per region to ensure usability of the tool.

The task will start with a first assessment of the development of the existing SUNSHiNE tool drafted in M6 and then a release of a first version of the tool in M12. The tool will be finally adopted along with the project implementation taking into account the outcomes of the pilot implementation in the regions involved in the project.

### 3.2 Timing of the execution of the scope of work

A final timing will be agreed upon with the executor of the tender and F3.

Mapping and Scoping of the project Mapping and understanding of the user journey with F3 staff to ensure understanding of all phases and actors of a typical EPC project to implement project process and support the EUROPA One-Stop-Shop.	Month 1
Assessment of the development of the existing SUNSHiNE tool drafted	Month 3

Design and feedback with F3	Month 6
User Testing with stakeholders	Month 6-10
SUNSHINE platform powered by EUROPA delivered	Month 12

The tenderers are requested to read the tender document carefully and ensure compliance with all specifications / instructions herein. Non-compliance with specifications / instructions in this document may disqualify the tenderers from the tender exercise. Notwithstanding the above, the Employer reserves the right to assign only some of the enlisted above activities which is to be better specified in further details in the assignment agreement to be signed with the successful applicants.

### 3.3 Requirements towards tenderers

The following requirements have to be fulfilled for all developments of the SUNSHINE platform. Grey defines developments that have already taken place or are in place:

- GR1. Requirements for the EPC project planning and evaluation phase as specified.
- GR2. The EPC platform supports EPC project planning and evaluation phase.
- GR3. The EPC platform assists in communicating with residents during the project planning phase.
- GR4. The EPC platform allows residents to benchmark their house.
- GR5. The EPC platform allows service providers to check EPC project feasibility using regression analysis, historical data, Bayesian statistics.
- GR6. Requirements for the EPC project implementation phase are specified.
- GR7. The EPC platform supports EPC project implementation phase.
- GR8. The EPC platform allows residents to rate the service provider.
- GR9. Requirements for the EPC project maintenance phase are specified.
- GR10. The EPC platform supports EPC project maintenance phase.
- GR11. Service provider overall rating is calculated based on rating from residents and other EPC project quality metrics.
- GR12. The Source Code of the EPC Platform and its components is available as open source and can be used or modified by anyone free of charge. Notwithstanding the above, not later than within 3 days upon completion of each of the separate stages of the Platform development an archive (ZIP file) that shall include the Source Code, the entire Project Documentation as well as all other relevant system and program files and appropriate documentation and instructions in English language shall be sent and made available to the Employer.
- GR13. The Tenderer shall ensure that all intellectual and industrial property rights related to or stemming from the Platform as created by the Tenderer on the basis of a mandate by the Employer are automatically transferred to the benefit of the Employer without the need for any formal legal acts. In case there are any copyrights and/or related rights to any of the executed work which are owned by the Tenderer and/or by a third party, the Tenderer shall procure that all such rights, save for the ones that are not transferable by law, be transferred to the Employer.
- GR14. There should be no associating licensing costs when setting a new EPC platform instance in a new country.

- GR15. The EPC platform should be easily modifiable to take into account the legal regulations of the particular country.
- GR16. The EPC platform should contain EPC project performance dataset and mathematical models that can be reused in multiple countries (data from Latvia can be used for decision making in Lithuania and vice versa). The instances of EPC platform shouldn't act as isolated silos but rather exchange with data and share certain services.
- GR17. The EPC platform must correspond to the EU's Data protection directive (see <http://eur-lex.europa.eu/legal-content/en/ALL/?uri=CELEX:31995L0046>)
- GR18. The developed modules will be presented to the regional authority in charge of sustainable energy policies for its official endorsement as a reference and recommended standards for deep renovations. The form and level of endorsement will be adapted to the local context in order to be more effective. The adaptation to the local context is part of the adjustments to be made to the platform during the full length of the project.
- GR19. The EPC platform is available in English, Slovakian, Romanian, German, Polish and Bulgarian.
- GR20. The Technical Specifications documentation will be updated and shared with the employer for validation at the end of the development.

### 3.4 Corporate design requirements

Further development has to be consistent with the logo, design style and colors already used in the SUNSHINE platform.

The corporate design for the SUNSHINE platform will be developed by F3 staff. It contains:

- Logo specification, including logo variations, structure of the logo, usage examples, spacing considerations, examples of incorrect use and stationary like letterhead, envelope and business cards - this includes both the EUROPA logo and the SUNSHINE logo.
- Style guide that specifies how the project should be presented online, including typography, text, icons, layout, buttons, links, forms, lists and other elements -this includes both the EUROPA logo and the SUNSHINE logo;
- Visual identity guideline that suggests the right usage of color, imagery and typography this includes both the EUROPA logo and the SUNSHINE logo;
- Collateral templates providing files that contain examples of email signatures, presentation templates for PowerPoint, Keynote this includes both the EUROPA logo and the SUNSHINE logo.

This graphic identity must be maintained in the continued development of the platform and the onboarding process.

## 4. Specific requirements for the Tenderer

All tenderers, irrespective of nationality or type of corporate organization, should meet the following **criteria** and attain the required competences and skilled personnel for the execution of:

The Applicant shall be a legal entity, or a combination of them (consortium), incorporated, registered and operating in any jurisdiction without limitations and being in good standing at the date of submission of the Tender Application Documents without any litigation pending or threatened to and/or claim and/or suit

and/or actions and/or criminal, civil, tax or administrative proceedings before any competent authority or before any arbitrator of any nature, and there are no circumstances which have been or may give rise to litigations, claims, actions, suits, proceedings to which the Tenderer is a party that, if adversely determined, would have a material adverse effect on its financial condition or prospects and ability of the Tenderer to perform its obligations hereunder. In the case of a consortium all partners shall be jointly and severally liable for all obligations of the consortium.

## 5. Applications for this tender

Applications for this tender shall be submitted at [admin@fcubed.eu](mailto:admin@fcubed.eu) no later than at **22:00 p.m.** on the **19th February, 2021.**

The Tenderer can revoke or amend its tender application till the deadline for submission. Non revoked applications shall be deemed as binding on the respective tender applicant upon their acceptance by the Employer.

Any tender received after the deadline for submission or improperly arranged for security of its contents will be rejected and returned unopened to the tenderer.

### 5.1 Content of the tender application

Each tender application shall contain the following information:

- Company and contact details of the applicants
- Articles of Incorporation or Documents of Incorporation, and Certificate from the Registration agency of registration of the legal entity named above.
- In case of consortium, consortium agreement.
- Valid certificate from the National Revenue Agency for lack of tax liabilities
- Company presentation – general company information, list of the projects executed, overall company structure, number of personnel, names and education details of the company management, key personnel CVs enlisting relevant expertise from the field, etc.
- Valid certificate that the company is not insolvent
- Proof of technical capacity held by Tender applicants
- Project references
- Professional Experience Record for Key Personnel to be employed for the work under the Contract
- CVs of the web designer, programmer, front-end developer and graphic designer to be in charge on behalf of the Tenderer with the execution of the work under this tender
- Work plan and Program for completion of the work under the tendered Contract
- Quality Assurance System deployed by the Applicant
- Levelled-out hourly rate
- Financial offer for the completion of the scope of works under this tender entailing the respective breakdown of costs

**All documents forming part of the application should be in English language.**

Supporting documents and printed materials that are part of the application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in English.

## 6. Procedure for evaluation of the applications

The Procurement Commission (hereinafter – Commission) which is composed of 3 independent persons solely appointed by the Employer can apply for prolongation of the tender validity in writing. If agreeing to prolong the tender, the Employer shall approve it in writing before the date set by the Commission no earlier than in 7 days.

From the deadline for submission of applications to the time of notification of the results of the Tender, any Applicant that wishes to contact the Employer on any matter related to the Tender award, may do so but only in writing.

The Contract shall be awarded to the Most Economically Advantageous Tender (MEAT)

The (MEAT) is established by weighing technical capacity and experience against price on a 80/20\* basis respectively. This is done by multiplying:

- the technical scores awarded to the offers by 0.80\*
- the financial scores awarded to the offers by 0.20\*

Information relating to the evaluation of applications shall not be disclosed to Applicants or any other persons not officially concerned with such process. On completion of the Tender procedure, notification for the personal result of each Applicant shall be sent. The applicant ranking highest in terms of its scores received by the Commission shall be invited to conclude the Contract, enclosed hereby as Schedule No. 1.

### **Funding for Future B.V.**

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